



Thank you for considering The Adaptive Equipment Loan Program (AELP) for your business financing needs. Please note that all information requested in this application must be included for the application to be considered complete. Please refer to the Application Package Requirements at the end of this application. AELP will only process complete applications.

**Kim Wallace Adaptive Equipment Loan Program
BUSINESS LOAN APPLICATION**

Amount Requested: \$ _____ Term Requested: _____

Borrower Name: _____
 Borrower Address: _____
 County: _____ Phone: _____ Fax: _____
 E-mail: _____

Business Name (if different from above): _____
 Business Address: _____
 County: _____ Phone: _____ Fax: _____

Contact Person & Title: _____
 E-mail: _____

Business Type: Proprietorship Partnership S-Corp C-Corp
 LLC LLP Other (describe)

Federal Tax ID Number: _____
 Date Established: _____
 State of Organization: _____

Are there underground tanks on the property? No Yes If yes, please describe.

Is there any legal action currently pending or threatened against the applicant(s) or guarantor(s)? If yes, please explain.

Business Principals. List all Partners or Stockholders and their ownership percentage*. (Attach additional sheets as necessary.)				
Name & Title	Address	Social Security #	Telephone	Ownership %

* Individuals owning 20% or more of the business must provide unlimited personal guarantees.

Business Indebtedness. Include major leases. Use an asterisk (*) to identify debts to be paid with loan proceeds. <i>(Attach additional sheets as necessary.)</i>							
Payable To	Original Amount	Original Date	Present Balance	Interest Rate	Maturity Date	Monthly Payment	How Secured

Proposed Collateral. <i>(Attach additional sheets as necessary.)</i>					
Type	Description	Market Value	Basis for Valuation	Existing Lienholder	Outstanding Balance

Disclosure and Confidentiality Statement

Certain information in AELP's possession must be available for public inspection after an application for financial assistance is received. This information includes the names of applicants, including principals; the amounts, types and general terms of financial assistance; description of projects and businesses benefiting from the assistance; the amount of tax revenues projected in connection with a project; and the names of the financial institutions participating with AELP.

Certain records at AELP are designated confidential and will not be available to the public for inspection. This includes the disclosure of records which would constitute an invasion of an individual's privacy, such as: personal tax returns, financial statements, assessments of creditworthiness or financial condition, records obtained by AELP in connection with any monitoring or servicing of an existing project, or the release of any records or information which AELP has determined could cause competitive detriment to a business or individual to whom the information belongs and/or pertains.

If an applicant wants certain information to remain confidential, the applicant must clearly identify what information or documents are to remain confidential. The applicant must also explain in writing the basis for such a request. Where the applicant asserts that the basis for the confidentiality request is that release of the information could cause a competitive disadvantage, or loss of a competitive advantage, the applicant must provide AELP with sufficient information to independently determine the likelihood of such a detriment. Applicants may wish to consult an attorney regarding the scope of public disclosure and confidentiality as it relates to AELP and the business seeking assistance.

AELP does not discriminate on the basis of race, color, national origin, age, gender, religion, physical or mental disability, political affiliation, marital status or sexual orientation. AELP is an equal opportunity lender.

Borrower and Guarantor Certification

By signing below, I represent that I am the individual authorized to complete this application on behalf of the above borrower and I also certify that the information provided and submitted in connection with this application is true and accurate and fairly presents the business and financial status of the applicant. I further certify that I have read and understand AELP's Disclosure and Confidentiality Statement.

By signing below, I/we authorize AELP to conduct appropriate business or personal credit checks.

Borrower/Authorized Representative Signature

Date

Borrower/Authorized Representative Name & Title

Guarantor Signature

Date

Guarantor Name

Guarantor Signature

Date

Guarantor Name

Application Package Requirements

A completed Loan Application package must include the following:

1. Detailed description of project being financed.
2. Detail of the sources and uses (include itemized description of work and costs) of all financing.
3. Business' Federal tax return for the previous two years and/or complete accountant prepared financial statements (income statement and balance sheet and notes).
4. Interim financial statements (if the most recent financial information is older than 90 days).
5. Personal Financial Statement and Federal Income Tax Returns of all owners and guarantors with 20% or more ownership.
6. One-year pro forma balance sheet, income statement and monthly cash flow statement with supporting assumptions.
7. Copies of signed commitment letter from other financing sources as applicable.
8. Completed Employment Plan, if your business employs ten or more (attached).
9. Completed Environmental Questionnaire (attached).

Supplemental information such as collateral appraisals, marketing plans, resumes, site assessments, and aging of accounts receivable/payable may be requested by AELP. If these materials are readily available, please include them with your application package. For further assistance call Alpha One at 1-800-640-7200 to be directed to your local office.

Send completed applications to:

Alpha One
Attention AELP Team
PO Box 10238
Portland, ME 04104

Email: aelp@alphaonenow.org
Fax: 207-799-8346
Direct Line: (207) 810-7490